

MINUTES
TRANSPORTATION ASSET MANAGEMENT COUNCIL
October 22, 2002
Lansing, Michigan

Meeting noticed in accordance with Open Meetings Act, Public Act 267 of 1976.

Present

Carmine Palombo, Chair	Lou Lambert, Member
Thomas Wieczorek, Vice Chair	William McEntee, Member
Rick Deuell, Member	Kirk Steudle, Member
John Elsinga, Member	Steve Warren, Member
Aaron Hopper, Member	Charles Krupka, Executive Secretary
John Kolessar, Member	

Staff Present

Rick Lilly, Bureau of Transportation Planning
Ron Vibbert, Bureau of Transportation Planning
Zoe Lorca, Bureau of Transportation Planning

Vice Chair Wieczorek called the meeting to order at 1:15 p.m. in the Bureau of Aeronautics Auditorium, Lansing, Michigan.

Approval of Council Minutes

Mr. Hopper moved for approval of the October 6, 2002, meeting minutes, supported by Mr. Lambert. The minutes were approved unanimously as submitted.

Correspondence and Announcements

Secretary Krupka distributed administrative forms for the members to fill out. Rick Lilly distributed several handouts regarding data administration activities.

Future Meeting Dates

After considerable discussion, the Council decided to meet on the first Wednesday of each month. The next meeting will be held on November 6, 2002, at 1:00 p.m. in the Aeronautics Commission Room.

Major Work Categories

Rick Lilly presented the Council with a list of major work categories that need to be accomplished. He explained that the law requires a work program be submitted to the State Transportation Commission within 90 days of the first Council meeting. He further explained that some of the items listed could be completed simultaneously while others would be more sequential in nature. The work program

will lay out the process for the development of an asset management strategy. This document will let local road agencies know and understand the approach that the Council will be taking to develop this strategy. The Council requested that a ninth activity be listed for "education/outreach." Mr. Lilly indicated that staff would have a draft work program available for the Council at its December meeting.

Scheduling Data Collection

Rick Lilly presented information to the Council regarding the collection of condition data including information on how long it would take to collect the data. The information was based upon the experience gained in the joint County Road Association of Michigan/Michigan Department of Transportation pilot project. Considerable concern was raised regarding the estimation of the number of days it would take to complete the process.

Mr. McEntee raised the issue of using Asset Management Council budgeted funds to cover the costs of current Act 51 recipients. He suggested that he had no problem covering their recipient's participation but would object to using these monies to fund staff from other jurisdictions already being paid from Act 51 funds. Mr. Lambert agreed that MDOT would be willing to cover their staff's costs. Neither the city representatives nor the region representatives were able to make any commitment at this time. Mr. Lilly indicated that the reason the collection costs were being covered through the Asset Management Council budget was to ensure compliance with the Headlee Amendment.

Mr. Warren raised the issue as to what time of year the data should be collected. Mr. Warren asked whether the Council had to have a full cycle of condition data collected for the annual report required by May 2, 2003, or if it would be sufficient to lay out the plan for how and when the data would be collected.

Mr. Kolessar indicated there was a pressing need for the Council to get information out to local road agencies that we would be collecting data on their systems. Mr. McEntee noted that he was aware of several communities that were getting ready to collect condition data on their systems.

Mr. Warren suggested that we survey local road agencies regarding the type of condition assessment method they are using. He also suggested that the Council test the correlation of the Pavement Surface Evaluation and Ratings (PASER) with these other methods.

After further discussion the consensus of the Council was to move forward with collecting data through the pilot project and to begin collecting data on the full 39,000 miles beginning in either August or September of 2003. Mr. Lilly agreed to provide a work program to demonstrate the asset management process and

required activities to implement the process and other elements of the law to the Council at their December meeting.

Data Collection Agency and Data Needs

Chairman Palombo requested that this item be delayed until the November meeting so that the Council could concentrate their discussion on the draft budget. Mr. Lilly briefly described the handouts provided to the Council as background information for this topic.

Draft Budget

Secretary Krupka introduced the draft budget for Fiscal Year (FY) 2003 and FY 2004. Mr. Lilly provided the members with updated figures based upon the discussion of the Council at their October 6, 2002, meeting. The Council suggested that when it came to purchasing equipment such as laptop computers or global positioning system (GPS) receivers that the planning regions would make them available to the local road agencies in their areas. Mr. McEntee again expressed concern about paying road commissions or MDOT staff for activities involved in the development of the asset management process. Mr. Lambert indicated that we should be leveraging off from existing work and resources wherever possible. He noted that there are Headlee issues which have to be recognized and addressed. The budget, as proposed, addresses potential Headlee issues by providing funds to cover new requirements of local agencies.

Mr. Hopper raised questions regarding the monies identified for travel by Council members. Mr. Lilly clarified the point by indicating that the budget would cover the actual expenses for those members who chose to be reimbursed for travel, lodging, and meals.

Vice Chair Wieczorek moved, with support from Mr. Lambert, to approve the FY 2003 budget. The FY 2003 budget was passed unanimously.

Vice Chair Wieczorek moved, with support from Mr. Lambert, to approve the FY 2004 budget. The FY 2004 budget was passed unanimously.

Public Comments

There were no comments from the public.

Chairman Palombo adjourned the meeting at 3:30 p.m.